

Accredited Universities of Sovereign Nations

https://ausn.info/accredited_universities_of_sovereign_nations

Accreditation Application Package Checklist (To be Submitted before the First Site Visit)

Please return this form with the documents to accreditation@ausn.info

INSTITUTIONAL INFORMATION:

Institutional Name:

Date:

Address:

Telephone:

Website:

Name of Institutional Contact Point:

Email:

Check list of requested documents. Please indicate whether the item is included. If it is not included, please make a comment:

Item	Included	Not included	Comment
1. Initial Inquiry Form			Use our Form
2. Institution Registration Form/Tax Registration document in home country			
3. Applicable Licenses			
4. Existing Accreditation Status with other Agencies			
5. List of Degrees offered with starting year of first batch enrolled and first year of graduation			
6. Program Description Forms for every program* *[item 6 may not be required if the information is clearly included in the Academic Catalog]			Use our Form or equivalent or in Catalog
7. Syllabus Forms for every course* *[item 7 may not be required if the information is clearly included in the Academic Catalog]			Use our Form or equivalent or in Catalog
8. Academic Catalog			
9. Student application and enrollment forms			
10. Administrative Structure Scheme			
11. List of Governing Board Members			

12. Previous Year's Budget and Projected Budget			
13. List of Institutions with MOUs, and content of MOUs			
14. Student exchange programs with other institutions			
15. Resume / curriculum vitae forms of Faculty			Use our Form or equivalent. Can be submitted at time of Initial Visit after verification of style
16. Resume forms of Board Members			Use our Form or equivalent
17. Student Enrolment, Graduation and Withdrawal Data			
18. Line drawing of campus, indicating classrooms/administration/library, etc.			
19. Student and Staff Grievance Policies			
20. Staff handbook/Instructions provided to Staff			
21. Example Student Transcript			
22. Internal quality assurance documentation			
23. Accreditation Application Package Checklist			

Submission email: accreditation@ausn.info

I certify that the attached information is complete and accurate, and it is understood that this application, including any attachments thereto, will remain the property of the Accredited Universities of Sovereign Nations. I authorize the Accredited Universities of Sovereign Nations to obtain such information as it may require concerning the attachments made in this application.

Institutional Name

Printed Name of Institutional Officer

Date:

Signature and Title of Institutional Officer
