



## AMERICAN UNIVERSITY OF SOVEREIGN NATIONS

# Postgraduate Certificate in Healthcare Administration (CHA)

The Postgraduate Certificate in Healthcare Administration (CHA) Program is a hybrid educational program which is intended to provide students with basic competent knowledge and creative and critical-thinking ability so that they may be properly introduced to the field of healthcare administration, in hopes that they may desire to further their study and commitment to healthcare administration and in improving the public's health.

## Mission

To provide students with a comprehensive, practical, and interdisciplinary set of core competencies, which introduces them to and prepare them for a career in healthcare administration and help them advance the public's health of populations and Peoples.

## Vision

To be recognized for excellence in healthcare administration and for protecting human respect and human dignity and the well-being of the public of all nations and all Peoples.

## Values

Because healthcare administration serves as an interdisciplinary bridge between healthcare access and health care, and advancing healthcare access and health outcomes for all Peoples, the values that guide the CHA Program include the following:

- to promote creative and critical-thinking and intellectual vigor
- to promote professionalism; ethical leadership and life-long learning
- to increase the awareness of public health as a public good and fundamental rights
- to promote diversity in decision-making, culture and political thought
- to treat all people with respect and to promote intercultural understanding
- to promote academic excellence and the pursuit of truth
- to promote human rights, fundamental freedoms, peace, and the sense of human dignity and human respect of all peoples
- to promote and protect the human rights of all human research subjects of experimentation



- to understand the ethical principles of different sovereign nations of Peoples around the world

## Purpose

The purpose of CHA Program of study is to offer premier knowledge and critical–thinking skills to those individuals who are contemplating a career in healthcare administration, but are not yet able to study for higher educational degrees such as the Master of Healthcare Administration (MHA). The Program shall provide them basic fundamental knowledge in healthcare administration which will enhance their current healthcare employment, while preparing them for further study.

## Curriculum

To complete the CHA program, students must satisfy the CHA course curriculum, which requires a minimum of 10 semester credit hours. The CHA program can be completed by either full-time or part-time study, and accordingly, can be completed within a few months of study (150 clock hours of instruction).

### Courses (10 credit hours)

- Applied Healthcare Administration Research Seminar (2 credit hours)
- Principles of Community Health (2 credit hours)
- Principles of Healthcare Management (2 credit hours)
- Principles of Healthcare Systems (2 credit hours)
- Principles of Public Health (2 credit hours)

## Required Core Competencies

AUSN CHA program utilizes the American College of Health Executives (ACHE) Healthcare Leadership Alliance (HLA) domains and competencies. The HLA is comprised of the nation’s premier professional organizations that together represent more than 140,000 members across the major healthcare management sectors. The HLA is comprised of the following organizations: American College of Healthcare Executives (ACHE); American College of Physician Executives (ACPE); American Organization of Nurse Executives (AONE); Healthcare Financial Management Association (HFMA); Healthcare Information and Management Systems Society (HIMSS); and, the Medical Group Management Association (MGMA) and its certifying body, The American College of Medical Practice Executives (ACMPE).

The CHA program introduces students to basic core healthcare administration knowledge and careers in health services management in a broad range of health care organizations. The critical domains of the CHA competencies include: Communication and Relationship Management; Leadership; Professionalism; Knowledge of the Healthcare Environment; and Business Skills and Knowledge.



CHA graduates shall have sufficiently mastered the public health core competencies such that they will be able to:

## I. Communication and Relationship Management

1. Apply principles of communication and demonstrate specific applications.
2. Facilitate group dynamics, process, meetings, and discussion.
3. Utilize effective interpersonal skills.

## II. Leadership

1. Explain core features of leadership.
2. Accurately assess individual strengths and weaknesses.

## III. Professionalism

1. Understand professional standards and codes of ethical behavior.
2. Demonstrate professional norms and behaviors.

## IV. Knowledge of the Healthcare Environment

1. Assess the interrelationships among health care access, quality, accountability, and community.

## V. Business Skills and Knowledge

1. Demonstrate critical thinking, analysis, and problem solving in healthcare management.
2. Explain project management techniques.

# Syllabus of Compulsory Courses

## Applied Healthcare Administration Research Seminar (AHCS) (2 credit hours)

The **purpose** of this course is to help develop research ability in the students so they can apply the theories they learn to actual practice.

The **objective** of this course is for the student to learn how to apply research skills, and how to evaluate their research.

## Principles of Community Health (PRCH) (2 credit hours)

The **purpose** of this course is to provide the student with the basic principles and foundations of community health and to understand its relation to public health.

The **objectives** of this course include that the student gain a working understanding of the principles of community health and to understand its role in the general public health arena.

## Principles of Healthcare Management (PRHM) (2 credit hours)

The **purpose** of this course is to provide the student with the an understanding of the basic principles of healthcare management and how they apply to public health.



The **objective** of this course is to present to the student a general framework and understanding of the pertinent issues related to healthcare management both in a profit and non-profit setting.

### Principles of Healthcare Systems (PRHS) (2 credit hours)

The **purpose** of this course is to provide the student with the fundamental principles of how healthcare systems work.

The **objectives** of this course include that after successful completion of this course, the student will be able to: (1) identify the structure, function and financing of the US healthcare system; (2) identify the critical issues the US healthcare system faces; (3) identify major healthcare policies in the US.

### Principles of Public Health (PRPH) (2 credit hours)

The **purpose** of this course is to provide the student with the principles of public health so that the student can understand the field of public health and how it works through its federal, state and local public health system.

The **objectives** of this course include that the student gain a working understanding of the principles of public health and how they fit within the overall healthcare system.

## Additional Information

### Contact Us

Additional information, including resources for application to the CHA program, is available at [www.ausovereignnations.org](http://www.ausovereignnations.org). Applications to all academic degree and educational certificate programs at AUSN are completed online and reviewed a rolling basis. Please direct any questions, concerns, or suggestions to Dr. Darryl Macer, Provost at [provost@ausovereignnations.org](mailto:provost@ausovereignnations.org).

### Nondiscrimination Policies

It is the policy of the American University of Sovereign Nations (AUSN), in accordance with applicable international and domestic laws, to not discriminate on the basis of race, color, national origin, citizenship, age, sex, physical or mental disability, medical condition, religion, marital status, sexual orientation, gender identity, parental status, or veteran status. AUSN has adopted a racially nondiscriminatory policy as to student admissions, student scholarships, academic degree programs, and educational certificate programs. The nondiscrimination policies of AUSN cover admission and access to all University programs, events, and scholarships.